

Notes on completing this form

- Please complete ALL sections of this form in type or in BLOCK LETTERS and return to the EEAA Secretariat either by post, email or fax
- This application form should be signed and dated by an authorised officer of the company applying for membership.
- Please complete and return the attached 'Key Employee List' form attached to the membership application form.
- Include full payment with your application (payments made after September 1 will also include the following year of membership).

Business Information:

| | | | |
|----------------------------|---|---|---|
| Company Name: | | | |
| Address: | | | |
| Suburb/City: | | State: | Postcode: |
| ABN: | | Phone: [] | Fax: [] |
| General Email: | | Website: | |
| Names of directors/owners: | 1 | | |
| | 2 | | |
| | 3 | | |
| | 4 | | |
| Number of employees: | Total: | | |
| | Number involved in Exhibition/Event activities: | | |
| Annual Turnover: | Up to \$250,000 <input type="checkbox"/> | \$250,001 to \$500,000 <input type="checkbox"/> | \$500,001 to \$1.5M <input type="checkbox"/> over \$1.5M <input type="checkbox"/> |

Company Classification:

| | | |
|--------------------------------|------------------------------------|-----------------------------------|
| Venue <input type="checkbox"/> | Organiser <input type="checkbox"/> | Supplier <input type="checkbox"/> |
|--------------------------------|------------------------------------|-----------------------------------|

EEAA Corporate Representative Information:

| | |
|--|--|
| Person nominated as EEAA representative: | |
| Position in company: | |
| Contact Phone Number: | |
| Contact Email address: | |

Application Details:

Note – Proposer and Seconder must be current EEAA Corporate Members and are to complete this section

| | |
|--|----------|
| Proposer | |
| Company: | Contact: |
| Signature: | Date: |
| Proposer – Please outline below why you believe this company should be accepted for EEAA membership. | |
| | |
| Seconder | |
| Company: | Contact: |
| Signature: | Date: |

Business History:

| | |
|---|--|
| Years company has been in the Exhibition & Event Industry: | |
| Years nominated representative has been in the Exhibition & Event Industry: | |
| Years company has been incorporated: | |
| Company profile – 25 words: | |

Please provide details below of the 4 most recent major events that you have hosted, organised, or serviced

| | |
|---|---|
| 1 | 2 |
| 3 | 4 |

Please provide two trade references

| | | |
|----------|----------|------------|
| Company: | Contact: | Phone: [] |
| Company: | Contact: | Phone: [] |

General Information

| | |
|--------------------------------|---|
| How did you hear of EEAA? | |
| Other association memberships: | 1 |
| | 2 |
| | 3 |

Annual Membership Fees (inc GST) based on annual turnover

Payment by cheque or EFT only: Westpac Neutral Bay BSB: 032197 ACCOUNT: 183467

| Category A to \$250,000 per annum | Category B from \$250,001 to \$500,000 | Category C from \$500,001 to \$1.5M | Category D over \$1.5 M |
|--------------------------------------|---|--|----------------------------|
| \$625.00 | \$1,150.00 | \$1,875.00 | \$2,500.00 |

By this signature, the Company declares to abide by the following conditions:

- To abide by the Constitution and Rules and Codes of Ethics (as amended from time to time) of the Association.
- We understand that membership is not transferable but that a new company representative may be notified to the EEAA at any time in writing and will be submitted to the EEAA Executive Committee for approval.
- To not be a declared bankrupt nor declared insolvent.
- That no senior executive employed by the applicant has been declared bankrupt or insolvent during the period of their employment with the applicant or at any other time.
- That no membership application of the applicant has been made to and subsequently refused by a professional trade association.
- That it is agreed this application is subject to the approval of the EEAA Executive Committee whose decision shall be final.

| | | |
|----------------|--------------|--------------|
| Signed: | Name: | Date: |
|----------------|--------------|--------------|

Please note: Membership is not valid until fees have been received at the Secretariat. Upon approval of successful applications, a receipted tax invoice will be issued for these fees. The information contained on this form will at all times be treated in strict confidence. Should you wish to view the Rules of the EEAA please contact the Secretariat.

